

# BISHOP STOPFORD'S SCHOOL

Remote  
Education during  
the national  
lockdown



**As a school we recognise the importance of a continued, high quality education for all of our students. Through our remote teaching it is our intent to ensure that every student has access to an outstanding and aspirational education and that they are offered a provision that mirrors the work they would complete if they were in school.**

**Through our curriculum and its delivery, it is our intent to ensure that our remote provision continues to:**

- **Facilitate the acquisition of a broad and diverse range of knowledge**
- **Be ambitious, inclusive and engaging for all learners**
- **Provide clear routes of progression throughout KS3 – KS5 and beyond**
- **Minimise the impact of disadvantage and inequality**
- **Prepare our students and equip them for future success and life in the wider world**
- **Instil a greater understanding of the world in which we live**
- **Instil core values of respect, consideration, responsibility, loyalty and success**



**Our remote learning provision is designed to work with our families to ensure that no child falls behind or is negatively impacted by the current situation or the need to work from home**



# The Remote Curriculum

## What will my child learn whilst studying remotely?

Your child will continue to learn the full curriculum whilst studying remotely and will continue to be taught in line with department curriculum maps to ensure progression in learning.



At Key Stage 3, the curriculum for more practical subjects, such as PE, Art/Design Technology, Drama and Music has been adapted slightly to enable access from home, whilst still enabling students to progress in their core understanding and knowledge within these subjects.



## How long will my child be studying each day?

Your child will continue to be taught in line with their normal daily timetable, with lessons being available at the usual scheduled times.

Lessons will be 50 minutes in length, alongside a 20 minute tutorial session.

Through remote lessons, homelearning activities and daily tutorial sessions, your child will be provided with a minimum of 5 hours of learning each day.

### Year 7 - 10 Timings of the school day

**Registration and tutorial**  
- 8.35am

**Period 1** - 8.55 - 9.55am

**Period 2** - 9.55 - 10.55am

**Break** - 10.55 - 11.15am

**Period 3** - 11.15 - 12.15pm

**Period 4** - 12.15 - 1.15pm

**Lunch** - 1.15 - 1.45pm

**Period 5** - 1.45 - 2.45pm



### Year 11 Timings of the school day

**Registration** - 8.45am

**Period 1** - 8.55 - 9.55am

**Period 2** - 9.55 - 10.55am

**Break** - 10.55 - 11.15am

**Period 3** - 11.15 - 12.15pm

**Period 4** - 12.15 - 1.15pm

**Lunch** - 1.15 - 1.45pm

**Period 5** - 1.45 - 2.45pm

**Tutorial/Head of Year**

**Q & A** - 2.45 - 3.10pm



# Accessing Remote Education

## How will my child access online learning?

Google Classroom will continue to be used as the learning platform for all students.

Google Meets will be used for all live streamed lessons.

Your child is able to access the Google Classroom platform via a number of devices including: computer, laptop, iPad, Playstation, Xbox and smart phone.

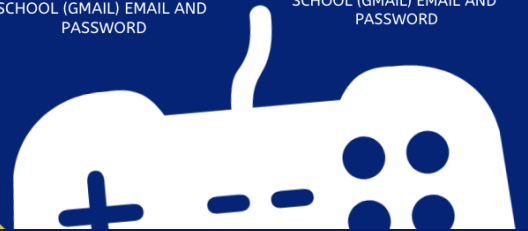
## STUDENTS CAN ACCESS GOOGLE CLASSROOM ON XBOX & PLAYSTATION



USE MICROSOFT EDGE TO OPEN THE BROWSER, TYPE IN CLASSROOM.GOOGLE.COM SIGN IN USING YOUR SCHOOL (GMAIL) EMAIL AND PASSWORD



USE THE WWW BROWSER, TYPE IN CLASSROOM.GOOGLE.COM SIGN IN USING YOUR SCHOOL (GMAIL) EMAIL AND PASSWORD



## How will my child be taught remotely?

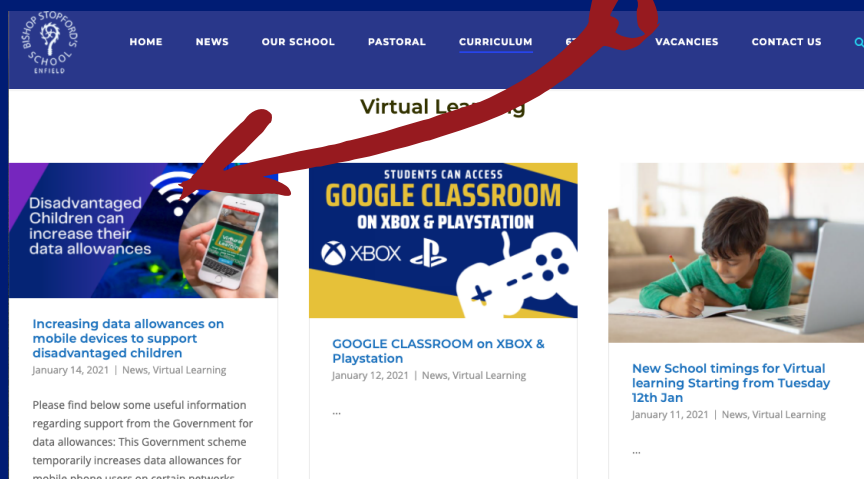
A blended approach will be used, with a combination of live streamed lessons alongside audio/video lessons.

Independent homelearning activities will also be given to supplement learning as appropriate.

## What if my child doesn't have digital or online access at home?

Where your child does not have access to one of these devices, we ask that you contact the relevant Head of Year so that we can look to provide the necessary equipment and resources for your child to use at home.

If your child does not have WiFi access at home, we are able to offer some support through the provision of dongles. We can also apply for increased data allowances for eligible families as per the government scheme. Please fill in the questionnaire that was previously emailed to you or find the link on our website: Curriculum/virtual learning.





# Monitoring Student Engagement

## How can we ensure that students engage with remote learning?

By following their normal timetable, your child will have clarity about the structure of their day and will be able to maintain routine.



### Daily morning tutor sessions

These will help set your child up for the day and provide further support as needed before the lessons of the day begin.

Attendance to morning tutor sessions is expected and will be used to monitor daily engagement for all year groups.

### Live Stream and Online Audio/Video lessons

Students are expected to complete all work set and to attend all live sessions.

Registers will be taken for all live streamed lessons to monitor attendance .

Engagement will also be monitored through in lesson questioning (live streamed lessons), the submission of work and the quality of work.

Where students are not engaging with online learning, this will be followed up by individual teachers and/or the pastoral team who will discuss with you reasons for this and offer further support and guidance as needed.

[PLEASE CLICK HERE FOR FURTHER INFORMATION ON HOW YOU CAN SUPPORT YOUR CHILD'S LEARNING AT HOME](#)



# Monitoring Student Engagement

## How will I as a parent know if my child is attending sessions?



A follow up text will be sent to all parents of students who do not attend the morning registration tutorial sessions.

Please inform the school if your child is unwell or has another medical reason (dental appointment etc) that means they will not be able to take part in online learning for the day.



You will also be able to track your child's attendance to subject lessons daily/weekly through My Child At School (MCAS).

Heads of Year and tutors will continue to monitor attendance to sessions daily and weekly and will contact home as necessary.

[\(PLEASE CLICK HERE FOR FURTHER GUIDANCE ON MONITORING ATTENDANCE\)](#)

## How will I as a parent know if my child is completing work that is set?

By signing up to email alerts from Google Classroom, you can choose to receive a daily or weekly report from Google Classroom that will show the upcoming assignments that your child has been set, as well as those that have not been completed.

[\(PLEASE CLICK HERE FOR FURTHER INFORMATION ON GOOGLE CLASSROOM PARENT SUMMARY REPORTS\)](#)





# Assessing Progress

## How will my child's work and progress be assessed?

Your child will continue to be assessed via the Google Classroom platform. GCSE PoD, MathsWatch and Tassomi will also be used for assessment purposes in core subjects

### Formative Assessment

These are ongoing methods of assessment, that are used to gauge how your child is progressing in their learning and to inform teaching.

This will take place through a range of methods including:

- In lesson questioning (live lessons)
- Online quizzes/short answer tasks
- Set assignments that enable your child to apply their learning

Your child will be asked to complete these formative assessments in lesson time or as additional home learning activities



### Summative Assessment

These are assessments that your child completes to assess the standard of their learning at set times throughout the year as per the school calendar

- These assessments will take place during scheduled live streamed lessons
- Your child will be asked to complete these assessments and submit their responses within the set lesson timeframe



## How will my child receive feedback on their work?

Your child will receive feedback on their work and progress in a number of ways. Examples of this include:

- Direct feedback during online lessons
- Whole class feedback following formative and summative assessments
- Through quizzes or online short answer assessments that are marked automatically
- Individual feedback on set pieces of work
- Summative grades and comments provided via parental reports as per the school calendar
- At Key Stage 4 and 5 Question Level Analysis reports



# Assessing Progress

## How often will my child receive feedback on their work?

Your child will receive some general feedback each week

More detailed, individual feedback will be given as per our marking policy as follows

### Key Stage 3

At least one piece of work per fortnight for core subjects

At least one piece of work every 2 -3 weeks in non-core subjects

After each summative assessment

### Key Stage 4 and 5

At least one piece of set work per fortnight

After each summative assessment

## Additional Support for Students with Particular Needs

### What further support will there be for students with SEND?



Students with an Education and Health Care Plan as well as other vulnerable students, are able to access the in school provision that is in place currently. This provision enables students to work in school to complete all online learning activities/lessons with support from the SEND team.

The SEND team will continue to work closely with teachers to:

- provide further specific guidance on how to support SEND students through online lessons
- offer in session support during live lessons as appropriate/where possible
- offer feedback and online support to students via Google Classroom
- continue to offer reading and support programmes for identified students

The use of livestream and audio/video lessons is designed to help your child access learning more easily and will ensure that they can receive teacher guidance whilst completing tasks.



Families are encouraged to contact the SEND and pastoral teams regularly to request additional advice and support as needed.

**(FURTHER GUIDANCE ON HOW TO SUPPORT YOUR CHILD WITH SEND LEARNING AT HOME CAN BE FOUND HERE)**

# Additional Support for Students with Particular Needs

## What further support will there be for students with EAL?

The use of livestream and audio/video lessons is designed to help your child access learning more easily and will ensure that they can receive teacher guidance whilst completing tasks.



The EAL team will continue to work closely with teachers to:

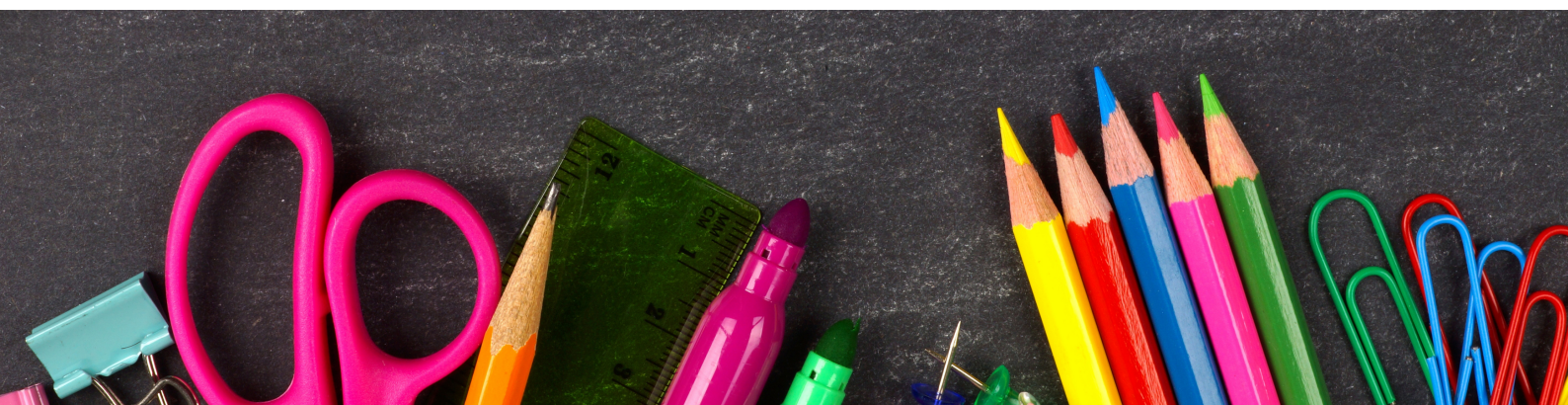
- provide further specific guidance on how to support EAL students through online lessons
- offer in session support during live lessons as appropriate/where possible
- offer feedback and online support to students via Google Classroom
- provide additional support lessons/resources for beginner EAL students

Families are encouraged to contact the EAL and pastoral teams regularly to request additional advice and support as needed.

Where students with EAL are finding accessing the curriculum at home especially difficult, in school provision will be offered as appropriate



**FURTHER GUIDANCE ON HOW TO SUPPORT YOUR CHILD WITH EAL AT HOME CAN BE FOUND HERE**





# **Remote Education Provision Once Schools Reopen Fully**

## **How will my child learn if they need to self-isolate?**

**When schools reopen fully to all students, there may be occasions where an individual child will need to self-isolate due to close contact with someone who has tested positive for COVID-19.**

**Where an individual student needs to self-isolate but the majority of their peer group remains in school, remote learning will continue to be provided.**

**The format of this will be slightly different from that provided during full lockdown due to the challenges of teaching students both at home and in school.**

**To ensure that those students self-isolating continue to access the curriculum:**

- They will continue to follow their daily timetable of lessons**
- Lesson resources for each subject will be uploaded to Google Classroom. These resources will be in line with the curriculum being learnt in school by the remainder of your child's class**
- Assignments (formative and summative) will still continue to be set for your child via Google Classroom in line with the remainder of your child's class**
- Your child will be expected to complete and submit this work via Google Classroom as normal**





# Keeping our children safe whilst they learn from home

## Safeguarding and staying safe online are paramount

Please remember:

If you have a safeguarding concern within school hours please send an email to [generaloffice@bishopstopfords.enfield.sch.uk](mailto:generaloffice@bishopstopfords.enfield.sch.uk) requesting a safeguarding call from one of our safeguarding team who will respond to you as soon as possible.

The Safeguarding Team consists primarily of your child's

Head of Year:

Year 7: Ms Folan

Year 8: Ms Pavlou

Year 9: Ms Dorrington

Year 10: Mr Smyth

Year 11: Ms Holland

Year 12/13: Ms Robbins

The Designated Safeguarding Lead Officer is Mr Lyle.

**Please do not put details of your concerns in that email.**

If the concern is outside of school hours or an immediate safeguarding concern please contact

[ChildrensMASH@enfield.gov.uk](mailto:ChildrensMASH@enfield.gov.uk) for support from the Safeguarding Enfield

Partnership or use the link <https://www.kooth.com/urgent-support> to access urgent support from a crisis service.

**Further guidance on safeguarding and staying safe online can be found here**



# **FOR FURTHER INFORMATION**

**IF YOU HAVE ANY FURTHER QUERIES PLEASE CONTACT YOUR CHILD'S  
HEAD OF YEAR OR RELEVANT CLASS TEACHER VIA EMAIL**

**YOU CAN ALSO CONTACT THE SCHOOL VIA THE MAIN OFFICE**

**020 8804 1906**

**OR THE MAIN EMAIL ADDRESS:**

**[generaloffice@bishopstopfords.enfield.sch.uk](mailto:generaloffice@bishopstopfords.enfield.sch.uk)**