



# Bishop Stopford's School

Brick Lane, Enfield, Middlesex, EN1 3PU

Headteacher: Mrs T. Day BA (Hons), NPQH

13/10/2020

## RE: Year 13 November Trial Exams

Dear Parents/Carers,

Please be advised that in line with previous years we will be going ahead with Year 13 trial exams in November. These exams will help inform teacher's decisions on predicted grades for UCAS entry and other pathways as well as future planning and lesson delivery to ensure the best possible outcomes for your child. Whilst it has been announced in the media that all exams will take place in Summer 2021 we are, of course, preparing for all eventualities and as such the results from these trial exams will be taken very seriously.

The exams will take place from the week beginning Monday 2<sup>nd</sup> November, please find attached a copy of the overview timetable. This information is also available on our website. Pupils have today been given a personalised timetable for the exams. It is the expectation that pupils will:

- arrive at school no later than 8:45am when they have a morning exam
- arrive no later than 12:45pm when they have an afternoon exam
- make their way directly to the designated exam room on arrival at school
- be dismissed to go home directly following their exam, except for pupils who have both a morning and an afternoon exam. These pupils will be able to remain supervised on site following their morning exam until 12:15pm when they will be able to leave the school premises for a 30 minute lunch break.

Due to current COVID-19 restrictions we will be unable to loan pupil's equipment during the exams. It is therefore essential that your child arrives with the required equipment.

The equipment required is as follows:

### Essential items

- Black ball point pens – including spares
- HB Pencils
- Eraser
- Pencil sharpener
- Ruler graduated in centimetres and millimetres

### Additional items that may be required dependant on exam

- Protractor
- Pair of Compasses
- Calculator

### Optional Items

- Highlighters (to highlight text in the question only – cannot be used in answers)

ALL OF THE ABOVE ITEMS NEED TO BE IN A TRANSPARENT PENCIL CASE OR CLEAR PLASTIC BAG



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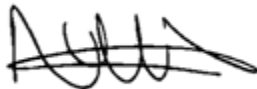
Website: [www.bishopstopfords.enfield.sch.uk](http://www.bishopstopfords.enfield.sch.uk) twitter: @BishopStopfords



In order to keep your child and our exam invigilators safe in the current climate please **ensure your child brings a mask with them**, they will not need to wear this whilst sitting the exam but will need to put it on should they want to speak to an invigilator during the course of the exam. If your child brings a mobile phone to the exam this must be switched off, including all alarms, and placed in the bottom of their bag, we will not have the facilities to store mobile phones for pupils during the exam.

Thank you in advance for your support with the smooth running of these exams. We would like to take this opportunity to wish your child the very best of luck and success.

Kind regards,



Dr Daniels  
Assistant Head teacher – Raising Standards and Outcomes

