



Pupil Friendly Guidance: Safe and Secure Use of AI

Artificial Intelligence (AI) is a powerful tool that can help you learn, create and solve problems. However, it's important to use it safely and responsibly. Follow these key guidelines to stay safe:

1. Think Before You Use

- Use AI to support your learning, not to do the work for you. Always check with a teacher if you're unsure whether using AI is allowed.

2. Protect Your Privacy

- Never share personal information (like your name, address, school, or photos) with AI tools or online platforms.
- Use AI on trusted, school-approved websites or apps.

3. Be Honest - Fact Check

- Don't copy AI-generated answers and pass them off as your own.
- Learn from the information AI gives you, but always write in your own words.

4. Stay Safe Online

- There is a minimum age, of 13, for unsupervised use of generative A.I.
- Report anything that feels strange or unsafe to a teacher or trusted adult.
- Remember that AI can sometimes make mistakes—double-check facts using reliable sources.

5. Be Respectful

- Use AI responsibly and kindly.
- Don't use AI to create or share anything inappropriate, harmful or offensive.