



Physical Intervention and Restraint Policy

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Vision Statement

Believe Strive Succeed

Our vision is to provide an outstanding, inclusive and aspirational education for local children. We believe that everyone in our community is capable of achieving beyond their expectations by living each day in all its fullness, spiritually, physically, intellectually, emotionally and morally. We are underpinned by deep rooted values of respect, consideration, loyalty, responsibility and success.

1 Corinthians 12:12 'the body is one and has many members, and all the members of the body, though many, are one body'

1. Introduction

Guidance concerning the use of reasonable force to restrain pupils can be found in section 550(A) of the Education Act 1996, as inserted by section 4 of the Education Act 1997. This provision was extended to include all schools by section 131 of the School Standards and Framework Act 1998.

This policy should be read in conjunction with the Use of Reasonable Force (July 2013) DfE Guidance document for headteachers, staff and governing bodies.

2. Other Policies

Other policies to be read in conjunction with this policy:

- Student Behaviour
- Health & Safety
- Child Protection and Safeguarding
- Special Educational Needs
- Screening Searching and Confiscation Policy

3. Rationale

3.1 Section 93 of the Education and Inspections Act 2006 allows members of the school's staff to use reasonable force in order to:

- prevent a pupil from hurting themselves or others
- prevent a pupil from causing serious damage to property
- remove a disruptive pupil from a classroom
- prevent a pupil from leaving a classroom where there is a risk to their safety or the safety of others.

3.2 Section 550ZB of the Education Act 1996 allows schools to use reasonable force to carry out searches for prohibited items where the young person has not consented to the search. Prohibited items are:

- knives and weapons
- alcohol
- illegal drugs
- tobacco and cigarette papers
- fireworks
- pornographic images

- any article that has been or likely to be used to commit an offence, cause personal injury or damage property

- 3.3 This power may be used where the student (including students from other schools) is on Bishop Stopford School premises or elsewhere in the lawful control or in the charge of a staff member.
- 3.4 There is no legal definition of when it is reasonable to use force. That will always depend on the precise circumstances of individual cases. To be judged lawful, the force used would need to be in proportion to the consequences it is intended to prevent. The degree of force used should always be the minimum needed to achieve the desired result.
- 3.5 The Act does not cover more extreme situations, such as action in self-defence or in an emergency, when it might be reasonable for someone to use a degree of force.

4. What is reasonable force?

- 4.1 The term 'reasonable force' covers the broad range of actions used by most teachers at some point in their career that involve a degree of physical contact with pupils.
- 4.2 Force is usually used either to control or restrain. This can range from guiding a pupil to safety by the arm through to more extreme circumstances such as breaking up a fight or where a student needs to be restrained to prevent violence or injury.
- 4.3 'Reasonable in the circumstances' means using no more force than is needed.
- 4.4 As mentioned above, schools generally use force to control pupils and to restrain them. Control means either passive physical contact, such as standing between pupils or blocking a pupil's path, or active physical contact such as leading a pupil by the arm out of a classroom.
- 4.5 Restraint means to hold back physically or to bring a pupil under control. It is typically used in more extreme circumstances, for example when two pupils are fighting and refuse to separate without physical intervention.
- 4.6 School staff should always try to avoid acting in a way that might cause injury, but in extreme cases it may not always be possible to avoid injuring the pupil.

5. Minimising the need to use reasonable force and restraint

De-escalation techniques if possible must be used in the first instance and staff should:

- make the pupil and others present aware that the staff member is taking control of the situation;
- ask other pupils to leave in order to calm the situation;
- send for assistance from another staff member (particularly if restraint is likely to be needed);
- remain calm and respectful and speak slowly and clearly to the pupil to give reassurance and instructions;
- be aware of their tone of voice and body language;

- where possible, use minimal force/positive handling to gently guide the pupil away from danger (but be aware of risk to self);
- be aware of their own emotions and avoid allowing the situation to spiral;
- if the pupil is pacing, try to remain still and avoid mirroring their anxiety; • keep a respectful distance and avoid encroaching on the pupil's personal space
- give the young person options so that they have an opportunity to resolve the situation in a dignified manner • be specific to a pupil's SEND.

5.2 Although Bishop Stopford School recognises that preventative measures will not always work, there are numerous steps that will be taken in order to help reduce the likelihood of situations arising where the power to use force may need to be exercised. We endeavour to:

- Create a calm, orderly and supportive school environment that minimises the risk of violence of any kind
- Develop effective relationships between students and staff that are central to good order
- Adopt a whole-school approach to developing social and emotional skills
- Take a structured approach to staff development that helps staff to develop the skills of positive behaviour management; managing conflict and also support each other during and after an incident
- Recognise that challenging behaviours are often foreseeable
- Effectively manage individual incidents while understanding the importance of communicating calmly with the student, using non-threatening verbal body language and ensuring that the student can see a way out of a situation. For example, students should always be given an option of going to a quiet space with the staff member away from bystanders and other students, so that the staff member can listen to concerns; or being joined by a particular member of staff well known to the pupil
- Wherever practical, warning a student that force may have to be used before using force.

6. Staff authorised to use reasonable force

The staff to which this power applies are defined in Section 93 of the Education and Inspections Act 2006. These are:

- All members of school staff have a legal power to use reasonable force.
- This power applies to any member of staff at the school. It can also apply to people whom the headteacher has temporarily put in charge of pupils such as unpaid volunteers or parents accompanying students on a school organised visit.

7. When can reasonable force be used?

- 7.1 Reasonable force can be used to prevent pupils from hurting themselves or others, from damaging property, or from causing disorder.
- 7.2 In a school, force is used for two main purposes – to control pupils or to restrain them.
- 7.3 The decision on whether or not to physically intervene is down to the professional judgement of the staff member concerned and should always depend on the individual circumstances.
- 7.4 The following list is not exhaustive but provides some examples of situations where reasonable force can and cannot be used.
- 7.5 Schools can use reasonable force to:
- remove disruptive children from the classroom where they have refused to follow an instruction to do so;
 - prevent a pupil behaving in a way that disrupts a school event or a school trip or visit;
 - prevent a pupil leaving the classroom where allowing the pupil to leave would risk their safety or lead to behaviour that disrupts the behaviour of others;
 - prevent a pupil from attacking a member of staff or another pupil, or to stop a fight in the playground; and restrain a pupil at risk of harming themselves through physical outbursts.
- 7.6 **Statutory guidance makes it clear that physical intervention and restraint cannot be used as a punishment.**
Schools cannot:
- ~~use force as a punishment – it is always unlawful to use force as a punishment.~~
- 7.7 In these examples use of force would be reasonable (and therefore lawful) if it was clear that the behaviour was sufficiently dangerous or disruptive to warrant physical intervention of the degree applied and could not be realistically dealt with by any other means.

8. Deciding whether to use reasonable force

- 8.1 Staff should only use force when the risk of not using force significantly outweighs those of using force. Then the judgement whether to use force and what force to use should always depend on the circumstances of each case. Students with SEN and/or disabilities should be handled according to information about the individual student concerned (see section on 'Staff Training')
- 8.2 Decisions on whether the precise circumstances of an incident justify the use of significant force must be reasonable. Typically, such decisions have to be made quickly, with little time for reflection. Nevertheless, staff need to make the clearest possible judgements about:
- The seriousness of the incident, assessed by the effect of the injury, damage or disorder which is likely to result if force is not used.

- The greater the potential for injury, damage or serious disorder, the more likely it is that using force may be justified
- The chances of achieving the desired result by other means. The lower the probability of achieving the desired result by other means the more likely it is that using force can be justified.
- The relative risks associated with the physical intervention compared to the risks of using other strategies. The smaller the risks associated with physical intervention compared with other strategies, the more likely it is that using force can be justified

9. Using reasonable force

9.1 Staff, as far as possible, should not use force unless or until another responsible adult is present to support, observe and call for assistance. Then staff should always only use the minimum amount of force to achieve the desired effect.

9.2 Before using reasonable force staff should, wherever practical tell the pupil to stop misbehaving and communicate in a calm measured manner throughout the incident. Staff should not give the impression of acting out of anger or frustration, or to punish a pupil, and should make it clear that physical contact or restraint will stop as soon as it ceases to be necessary.

9.3 Types of reasonable force used could include:

- Passive physical contact resulting from standing between students or staff and students
- Active physical contact such as leading a pupil by the arm or hand or ushering a pupil away by placing a hand in the centre of the back
- In more extreme circumstances, using appropriate restrictive holds

9.4 Where there is a high and immediate risk of death or of serious injury, any member of staff would be justified in taking necessary action (consistent with the principle of seeking to use the minimum force required to achieve the desired result). Such situations could include preventing a student running off the pavement onto a busy road or preventing a student hitting someone with a dangerous object such as a glass bottle or hammer.

9.5 Staff should always make every effort to avoid acting in a way that might reasonably be expected to cause injury. However, in the most extreme circumstances it may not always be possible to avoid injuring a student.

9.6 Staff should always avoid touching or restraining a student in a way that could be interpreted as sexually inappropriate.

10. Power to search pupils without consent

10.1 In addition to the general power to use reasonable force described above, head teachers and authorised staff can use such force as is reasonable given the circumstances to conduct a search for the following “prohibited items” (see appendix B, Prohibited Items in School Procedures and Screening, Searching and Confiscation Policy):

- knives and weapons
- alcohol
- illegal drugs
- stolen items
- tobacco and cigarette papers
- fireworks
- pornographic images
- any article that has been or is likely to be used to commit an offence, cause personal injury or damage to property.

10.2 Force cannot be used to search for items banned under the school rules.

11. Staff Training

11.1 ~~Appropriate staff training can be provided where necessary.~~

All staff receive training on how to prevent the need for physical intervention, including how to de-escalate situations and awareness of positive handling techniques.

11.2 The Special Educational Needs Co-ordinator will also make individual risk assessments available to staff where it is known that force is more likely to be necessary to restrain a particular student, such as a student whose SEN and/or disability is associated with extreme behaviour. Appropriate training will be given to the necessary staff working with these students on a regular basis, and Trust staff will be notified about procedures in place.

11.3 Some key members of staff within the School, including at least one member of Senior Leadership Team will be trained and regularly updated in the use of positive handling. Usually the staff are those most likely to find themselves in a situation that may require the use of reasonable force and are therefore trained to do this correctly and in a lawful manner.

12. Recording/reporting Incidents

12.1 Bishop Stopford will keep records of every incident in which force has been used, in accordance to the school's policy and procedures and safeguarding requirements via CPOMS. The purpose of recording is to ensure policy guidelines are followed, to inform parents, to inform governor's improvement processes, to prevent misunderstanding or misinterpretation of the incident and to provide a record for any future enquiry.

12.2 Staff that can be called if a situation arises include:

- Heads of Year
- SENCO
- SLT Members

12.3 Staff to be informed if/when restraint takes place:

- Deputy Headteacher (DSL)
- Headteacher

12.4 'Use of Force/Restraint by Staff' forms should be completed by:

- All members of staff involved and submitted onto CPOMS as soon as possible afterwards

12.5. Parents/Carers to be informed on the same day by the Pastoral Team or SENCO as appropriate.

13. Monitoring and reviewing incidents

13.1 DSL and safeguarding team regularly monitor and review the use of force, physical intervention and restraint as a means of learning from incidents to improve practice and inform risk assessments in order to avoid the need for physical intervention and restraint.

Appendix A Use of Force/Restraint by Staff form

Bishop Stopford Log

Use of Force / Restraint by Staff

Pupil Name	Tutor Group
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Date and time force was used
Place force was used

Name of staff member(s) using force

Names of witnesses	

Reason for Physical Intervention	Please tick all appropriate
Prevent a pupil harming another person (including staff or fellow pupil)	
Prevent a pupil harming themselves	
Prevent a pupil engaging in serious disorder and disruption to a lesson / school event / on a school trip	
Remove a child from a classroom where they have refused to follow an instruction to leave	
Conduct a search without consent for knives, weapons, alcohol, illegal drugs, stolen items, tobacco, cigarette papers, fireworks, pornographic images, any article which is likely to be used to commit an offence / cause injury / cause damage to property	

<p style="text-align: center;">Description of the circumstances concerning <u>why</u> force was used, and <u>what</u> force was used. Please ensure that your account explains why the use the use of force was <i>proportionate</i> and <i>necessary</i>.</p>

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Describe what actions have been taken to inform parents / carers of the pupil about the use of force, and when

Describe what follow up action is being undertaken

Signed: **Date:**.....

THIS FORM SHOULD BE UPLOADED TO CPOMS AS SOON AS PRACTICABLE POSSIBLE

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Appendix B: Prohibited Items in School Procedures



Bishop Stopford's School

Prohibited items in School

Prohibited or banded items in school include:

- Weapons
- Alcohol
- Illegal drugs
- Stolen goods
- Tobacco products
- Vapes
- Pornographic images
- Fireworks
- Anything that has been, or is likely to be, used to cause injury or commit an offence
- Anything banned in the school's behaviour policy

Procedure to take if you suspect that a student has a prohibited or banned item in school

~~Any member of staff~~ If you suspect that a student has a prohibited or banned item, you should notify a member of SLT or Safeguarding Team who can lead on the following steps ~~decide who will and lead with the investigation. and~~

The lead member of staff should notify the Designated Safeguarding Lead and or the Safeguarding Officer, and ~~updating~~ update them ~~where~~ when possible.

Searches should always be carried out by someone of the same sex of the student.

1. Collect the student and ensure that they are with a staff member at all times.
2. Contact parents and inform them of your concerns, informing them that you will need to conduct a search (following the school policy on searches). In the case of vulnerable students please ensure that the SENCo and or Social Worker is also notified.
3. Contact the MASH of the borough that the student resides in to get advice.
4. Check on the student's well-being (this step is if you suspect a student has consumed illegal drugs). If a first aider has been called to assist, please make sure that this has been logged following school procedures.
5. Call 101 in the first instance, not the Safer Schools Officer.
6. Collect statements from the student involved and any witnesses.
7. Make a referral to MASH of the borough that the student resides in following on from their advice.
8. Once information and investigation has been completed, a discussion is to be had regarding appropriate sanctions.
9. Put clear and precise steps that were taken when dealing with the incident on CPOMS along with a copy of the '**recording of a search proforma**'.