



# **Christmas Fete 2018**

**Thursday 6th December 2018  
Bishop Stopford's School  
Enfield  
EN1 3PU**

**2:30pm – 5pm**

## ***CRAFT STALL Application Form***

**For further Information contact:**

**Bishop Stopford's School, Brick Lane, Enfield, EN1 3PU**

**Email: [Isolomon@bishopstopfords.enfield.sch.uk](mailto:Isolomon@bishopstopfords.enfield.sch.uk)  
Telephone: 020 8804 1906**

## **Please read these carefully**

Applicants for CRAFT TABLES must be made on the attached form and **full details** must be given of the stand and the exhibits that will be displayed and sold. **No goods other than those stated** on the application form may be displayed or sold without prior approval by the Committee. Space is limited and CRAFT STALL HOLDERS are advised to make early application.

### **TABLE SIZES**

Please note that there will be no electricity available unless on request. Please note tables are subject to availability. **Please note that receiving your application form does not guarantee you a craft table.**

**The payment of refunds** in respect of the cancellation of tables will be at the discretion of the event planner. **No refunds will be given in respect of cancellations received less than 30 days prior to the date of the event. There will be no refunds if the event has to be cancelled on the day due to unforeseen weather conditions.**

During the Show the stands must be open for selling on from 2.30pm to 5pm. In their own interests CRAFT STALL HOLDERS should arrange for their stands to be staffed throughout the whole of the hours that the Show is open.

Bishop Stopford's school accepts no responsibility for security of the stands, equipment, stock, cash or any other property of CRAFT STALL HOLDERS who are urged to arrange their own insurance cover. Bishop Stopford's have no liability for loss or damage of any kind and howsoever arising suffered by CRAFT STALL HOLDERS.

## Bishop Stopford`s Christmas Fete 2018 Craft Stall Application Form

<b>Contact Name[s]</b>	
<b>Contact Address</b>	
<b>Postcode</b>	
<b>Telephone Number</b>	
<b>Mobile Number</b>	
<b>Email Address</b>	
<b>Description of Products on sale</b>	
<p><b>Note on Product Sales:</b>  <b>Please be clear on ALL the type of items you are selling</b>, it will help in determining the number of stalls we will accommodate with a particular product, to help avoid having lots of the same thing in the hall. It is therefore in your interests to be clear and accurate. There will be no more than 2 sellers of similar products.  <b>No goods other than those stated</b> on the application form may be displayed or sold without prior approval. PLEASE NOTE – <b>you are NOT allowed to bring your own/additional tables or displays</b> that will obstruct the public’s walkway.</p>	
<b>Car parking space required</b>	<p><b>Yes or No (please circle)</b></p> <p><b>There is a limit of ONE car per stallholder.</b></p>

	Cost per table	Number of Tables [Please complete]	Total Cost [Please complete]
<b>Craft Table Request</b>	<b>£5</b>		

**Please make your Cheque/postal order payable to: Bishop Stopford`s**

**Signature .....****Name.....****Date.....**

Return your completed form along with your cheque/postal order made payable to “Bishop Stopford’s School” to:

Bishop Stopford’s School, Brick Lane, Enfield, EN1 3PU

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<b>OFFICIAL USE ONLY</b>			
<b>Receipt No.</b>	<b>PO Number</b>	<b>Location</b>	<b>Car Park pass issued</b>
<b>Marquee Plan</b>	<b>Finance</b>	<b>On database</b>	