

Job Title: Music Technician

Location: Bishop Stopford's School

Hours: Part-Time (flexible hours may be considered)

Salary: £30 p/hr

Job Overview

Bishop Stopford's School is seeking a dedicated and skilled **Music Technician** to support the efficient operation of our vibrant music department. The ideal candidate will have a passion for music and technical expertise in managing, maintaining, and organizing music equipment and spaces. This is a key role that ensures our students and staff have access to high-quality resources for lessons, rehearsals, and performances.

Key Responsibilities

Equipment and Facilities Management

- Audit and maintain an inventory of all music and sound equipment.
- Ensure all equipment is in good working order through regular maintenance and prompt repairs.
- Label and organize instruments, sound gear, and other resources for easy access and accountability.
- String guitars and set up drum kits for lessons and performances.
- Oversee the setup and takedown of equipment for school events, including assemblies, concerts, and productions.
- Manage and maintain the Mac-based music computer room, ensuring all software is up to date and systems are functioning optimally.
- Maintain and repair headphones and other audio accessories used in lessons and rehearsals.

Organizational Tasks

- Organize and maintain music areas across the school, ensuring they are tidy, functional, and welcoming.
- Coordinate the use of sound areas and music rooms to support lessons and extracurricular activities.
- Prepare stage plans and set lists for performances, working closely with the music department staff.
- Provide small-scale administrative support where required, such as updating inventories, tracking repairs, and assisting with event planning.

Technical and Event Support

- Provide sound engineering support for events, including setup, operation, and troubleshooting of sound systems.
- Assist in the setup and calibration of audio equipment for performances, ensuring high-quality sound production.

Procurement and Planning

- Order and replenish music supplies and equipment in collaboration with the department budget.
 - Research and recommend new equipment and resources to enhance the school's music provision.
-

Essential Requirements

- Technical knowledge of musical equipment, including sound systems, instruments, and related software.
 - Practical experience in setting up and maintaining instruments and sound equipment.
 - Familiarity with maintaining music technology, including Mac systems and audio accessories like headphones.
 - Strong organizational skills and attention to detail.
 - Ability to work independently and manage multiple tasks efficiently.
 - Excellent communication skills and a collaborative approach to working with staff and students.
 - Willingness to work flexible hours, including evenings and weekends for events.
-

Desirable Skills

- Experience in live sound production or music event management.
 - Basic knowledge of musical performance and music education.
 - Familiarity with stage lighting and production techniques.
-

Benefits

- Work in a dynamic and supportive school environment.
 - Opportunity to contribute to a thriving music department and support young musicians.
 - Access to training and professional development opportunities.
-

To Apply:

Please apply for this role under support staff, submit your application and to edavies@bishopstopfords.enfield.sch.uk and eneacy@bishopstopfords.enfield.sch.uk

Bishop Stopford's School is committed to safeguarding and promoting the welfare of children and young people. All applicants will be required to undergo an enhanced DBS check.

Join our team and make a difference in the lives of our students through music, technology, and technical excellence!